



NC FARMWORKER HEALTH PROGRAM

NCDHHS, Office of Rural Health

Job Announcement

Position Title: Engagement Coordinator

The North Carolina Farmworker Health Program in the Office of Rural Health, NC Department of Health and Human Services is hiring!

Come join a dynamic team dedicated to improving the health of migrant and seasonal farmworkers in North Carolina!

The [North Carolina Farmworker Health Program](#) (NCFHP) at the Office of Rural Health, NC Department of Health and Human Services (NCDHHS), works to advance the health and well-being of agricultural workers and their families by consulting, leveraging resources, and facilitating shared learning with a statewide network of partners.

We're looking for a self-motivated, bilingual individual (Spanish/English) who has experience fostering collaborations and developing innovative, community-based strategies to respond to the needs of farmworkers and the agricultural community. This position will coordinate projects focused on community engagement and digital inclusion.

Description of Work:

The Engagement Coordinator plays a vital role within the NC Farmworker Health Program focusing on fostering meaningful engagement with agricultural workers in efforts to increase digital equity and inclusion in North Carolina. This role involves developing and implementing initiatives to enhance digital equity and access, cultivating collaborative partnerships with stakeholders, and overseeing project activities to ensure successful outcomes within the scope of the projects. This position requires adept communication skills, a collaborative mindset, and a commitment to the program's overall mission.

It is expected that this position will work within a team to ensure that additional Program activities are accomplished including, but not limited to, providing staff support to the Program's governing board, representing the Program and Office on task forces and committees, and engaging in Office Service Area Team meetings to provide regional support and ensure coordination of services.

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Collaborative Partnership Development and Engagement (50%)

- Drive engagement efforts with agricultural workers, including the establishment of Agricultural Worker Advisory Board and the facilitation of community listening sessions.
- Using a collaborative approach, create a plan for community-led digital inclusion initiatives.
- Engage in relevant committees and task forces.
- Assist in grant preparation for digital equity projects.

Consulting and Supporting (30%):

- Provide consulting support to community partners during both the planning and implementation phases.
- Facilitate interactions and communication between different stakeholders, ensuring a collaborative approach.
- Offer guidance and support to the advisory board, fostering their growth and participation.
- Assist in the coordination of training for community health workers, ensuring effective knowledge transfer.

Monitoring, Data Management and Reporting (20%):

- Monitor project progress and address any challenges or roadblocks that arise during implementation.
- Collect, organize, and manage data related to community listening sessions, activities, feedback, and progress.
- Assist in the preparation of project reports and documentation to ensure accurate and timely reporting.
- Collaborate with the data management team to ensure efficient data collection and storage.
- Contribute to the analysis of engagement related data to inform project strategies and improvements.

Competencies, Knowledge, Skills and Abilities Required in this Position:

- Experience facilitating discussions with a variety of stakeholders.
- Ability to communicate effectively orally and in writing in Spanish and English.
- Experience with community engagement, especially with non-profits, public health programs, and/or federally qualified health centers.
- Experience establishing and maintaining effective and respectful working relationships with organizations, agencies, communities, and individuals.
- Ability to lead and motivate cross-functional teams towards project goals.

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- Skilled in prompt, professional, and clear communication with a wide variety of partners using a variety of communication methods.
- Understanding of and commitment to cultural humility, health equity and racial equity.
- Familiarity with agricultural worker communities, digital equity issues, and community-led interventions is a plus.
- Ability to work independently and as part of a team.

Education and Experience Requirements:

- Bachelor's degree in social work, public health, sociology, psychology, political science, business administration, public administration or related field, from an appropriately accredited institution and four years of experience related to the specific program assignment.
- -OR-
- An equivalent combination of education and experience.

Hiring Preferences:

- Lived experience as part of an agricultural worker or agricultural family or community.
- Experience working on a team with people from diverse backgrounds.
- Experience with community and/or patient engagement activities that inform projects.
- Experience with digital equity and inclusion projects.
- Experience with project management and leadership.
- Fluency in other languages spoken by the agricultural communities (Mesoamerican Indigenous Languages, Haitian-Creole).

Hours: Full-time Temporary Position

Timeframe: Grant funding for this position is authorized through September 20, 2025. Temporary employees are required to take a mandatory unpaid 31-day break after 11 consecutive months of employment.

Primary Office Location: Office of Rural Health, 311 Ashe Ave., Cooke Building, Raleigh, NC – **Currently there is an option to have a hybrid teleworking arrangement, where the primary location is remote with occasional in-person meetings at the office.**

Hourly Range: \$31.00- \$36.00 (dependent upon educational background and experience)

Benefits through Temporary Solutions (temp agency used by NCDHHS): Temporary employees working 30 hours or more per week are eligible for the High Deductible Health Plan health insurance. Temporary Solutions does not offer leave benefits such as vacation, sick or paid holidays.

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To Apply: please submit a cover letter, specifying that you are responding to the vacancy announcement for the **Engagement Coordinator** position, and resume to Natalie Rivera at natalie.rivera@dhhs.nc.gov. Interviews start the week of November 13, 2023.

Application Deadline: November 6, 2023